
Commsplus Ltd.

- **To change the name on a Samsung display phone:**

WITH THE HANDSET ON HOOK

DIAL (PRESS):

TRANSFER

104

HOLD (to delete existing name)

TYPE THE NEW NAME (for E press 3 twice, for space use volume+/-)

TRANSFER TO EXIT

- **To change the name for any phone**

WITH THE HANDSET ON HOOK

DIAL (PRESS):

TRANSFER

200

1234

1

SPEAKER

104

EXTENSION WILL BE DISPLAYED, TYPE THE EXTENSION YOU WANT TO CHANGE (for example [201] STN NAME)

HOLD (to delete existing name)

TYPE THE NEW NAME (for E press 3 twice, for space use volume+/-)

RIGHT HAND SOFT KEY TO SAVE AND MOVE ON (button under display)

TO CHANGE ANOTHER EXTENSION JUST TYPE EXTN NO. AND

FOLLOW ABOVE

TRANSFER TO EXIT



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